

**MINUTES OF THE MEETING OF SHAWBURY PARISH COUNCIL
HELD IN THE VILLAGE HALL ON TUESDAY JANUARY 15TH. 2013
at 7.00pm.**

Public Session:

There were no members of the public present.

Present:

Mrs. J. Manley (Chairman)

Mr. J. Kennedy

Mrs. F. Medley

Mr. D. Baldwin

Mrs. G. Mathews

Mr. R. Rathbone

Mr. D. Roberts

In Attendance:

The Parish Clerk.

Mr. S. Jones (Shropshire Councillor).

12/158 Apologies:

Apologies were received and accepted from Councillors Mrs. S. Dove; Mr. R. Bailey; Mrs T. Howells; Mr. J. Davies and Flt. Lt. Byne (RAF Shawbury).

12/159 Declaration of Personal or Prejudicial Interests:

No declarations made.

12/160 Minutes of Meeting held on December 11th. 2012:

The minutes of the meeting, having been circulated, were approved and signed by the Chairman as a true record.

12/161 Matters Arising:

(a) CCTV (12/144(b))

A written report had been received from Mr. Bailey stating that ORP had met him on site and identified a problem in the camera as a sticking iris. They had been asked to return and rectify the problem and to arrange this with Mrs. Medley or Mr. Rathbone. They had also been asked to send the Clerk a quotation for installing a wireless receiver and details of the running costs. It was noted that to date there had been no further contact and the Clerk stated that he would try and speak to them during the coming week.

(b) Streetlights (12/144(d))

Mr. Jones confirmed that Shropshire Council was expecting all the work on Shropshire Council's street lights to be completed by January 25th.

(c) Highways (12/149(b))

The Highways Department had reported that arrangements were in hand to carry out repairs to the roads in White Lodge Park.

(d) Basic Life Support Course (12/144(k))

Mr. Bailey had notified the Clerk that he had arranged for a course to be held in the Village Hall on April 11th. His request for a grant to cover the rental of a room and the travelling expenses of the tutor was approved and it was agreed to make a sum of £100.00 available, which would also cover any unforeseen expenses. Mr Jones stated that he had been approached by Grinshill Parish Council asking if they could send some representatives. This was agreed and the Clerk was asked to confirm this with them and Mr. Bailey.

(e) Glebe Area (12/144(a))

Clerk reported that he had not received a response from Shropshire Council on the 'Rights of Way' issue and that Mr. Watney had insisted that payment of the rent for the area should start from September 20th.2011.

12/162 Correspondence:

Members considered the following correspondence which had been received by the Clerk:

1. Eric Pickles MP – response re. request for dispensation

It was noted that Mr. Pickles had stated that it was not the intention of the Government to make Members sign a dispensation document when setting a budget.

2. Shropshire Council – details of precept applications.3. Ann Almond – Fraud at Christmas.4. Mushet Ross - hospital development.5. ALC – Localism of Council Tax Support.6. Helen Biggs – road closure at Edgebolton.7. Shropshire Council – proposed speed limit changes on roads in Shawbury and School traffic calming measures.

Members approved all the suggestions outlined in the consultation documents, with the exception of the location of the 30mph restriction on the A53 Shrewsbury to Shawbury road. Members recommended that this should be moved to the site of the current 40mph sign, pointing out the dangers of traffic entering and exiting RAPRA and White Lodge Park.

8. Bill Longmore (Police Commissioner) – consultation on budget proposals.9. ALC/Shropshire Council – information re. Council elections.

Clerk reported that he had arranged with Mrs. Medley for articles to be placed in the Parish Magazine.

12/163 Accounts for Payment:

It was resolved to pay the following invoices:

Mr. J. Wilson	Salary (Jan.)	£507.76
Mr. J. Wilson	Expenses (Dec.)	£108.54
Inland Revenue	Income Tax (Jan.)	£126.94
Mr. T. Creber	Village work (Jan.)	£417.00
NWP Electrical	Maintenance (Dec.)	£232.42
	Repair to pole 37	£108.00
Balfours	Glebe rent Oct 2011 – March 2013 (inc)	£74.32
Paper Write	Photocopier toner	£83.94
Scottish Power	Electricity costs (Dec.)	£267.30
Society of Local Councils	Training Course (Clerk)	£ 15.00

12/164 Financial Statement:

A financial statement was tabled and approved.

12/165 Exchange of Information:(a) Agenda Items for the next meeting:

No issues raised.

(b) Issues needing urgent attention:(i) Highways:

No problems identified.

(ii) Streetlights:

No concerns raised

(iii) Other:(a) Glebe Area - Flail cutting:

Clerk reported that Mr. Bailey had asked him to arrange to have the new area of the Glebe cut before the bird nesting season starts. Clerk was asked to contact Mr. Pinches to see if he would do this for the Council.

(b) Meeting with Meres and Mosses:

Members agreed with a written suggestion from Mr. Bailey that a meeting should be held with representatives of Meres and Mosses, to determine the boundary between their land and the new Glebe. Once agreed a simple form of fencing should be put in place. Clerk to action.

(c) Repairs to Photocopier:

Clerk reported that a paper jam had caused damage to part of the copier and as it was deemed a 'consumable item' there would be a charge for the part.

12/166 Formation of an Estates Committee

Members considered this topic in some detail and eventually there was unanimous agreement that there should be three advisory committees taking responsibility for the administration/oversight of the day to day management of particular areas. Each committee should comprise Councillors and members of the public, with a minimum of one Councillor on each committee. These committees would be:

The Moat Committee – (already in existence). Council Member: Mr. Roberts

The Glebe Committee. Council Member: Mr. Bailey

Recreation Ground/Burial Ground/Play Areas etc. Council Member: Mrs. Matthews

A Council Sub Committee should be created to take responsibility for Council Estates, which would oversee the overall strategy; financial management; major developments and approve grant applications. This sub-committee would comprise the Chairman, one Member of the Parish Council (probably the Vice-Chairman) and two representatives from each advisory committee. The Parish Clerk would act as secretary to this committee.

The Clerk offered to put together a paper defining this development in more detail and circulate it for consideration. It was noted that there would be a need to discuss this with the Moat Committee members

12/167 Tree Inspections and Tree Officer

Clerk reported that he had been contacted by Mr. Watney (Balfours) pointing out that the Parish Council now had responsibility for the Glebe area trees and it was time for them to be inspected. He had spoken to Mr. Terry Merchant who had suggested that it would be an opportune time to re-inspect all the trees owned by the Council and had estimated that it would cost in the region of £1,300. Clerk had spoken to Sue Thomas to see if would be possible to get a grant from the LJC.

Sue had suggested asking Shropshire Council to do the work and stated that two quotations were needed with an application for a grant and that the deadline for this year was very tight. He had spoken to Shropshire Council's tree officer and after pointing out the level of work it appeared there would be little difference in the price. Clerk pointed out that Mr. Merchant had carried out a first class inspection last time and had a computer record of all the trees. After consideration it was decided to ask Mr. Merchant to do the work and to allow the Parish Council tree officer to accompany him. It was also decided to ask him to suggest a system of numbering all the trees.

It had been noted at the last meeting that Mrs. Dove was unable to continue as tree officer and Mr. Kennedy offered to take on the role. His offer was accepted by Members and he was thanked for his offer.

12/168 Reports from:

(a) Police:

A written report had been received which indicated that in December the following offence had been recorded:

Theft – 1.

(b) RAF Shawbury:

No report tabled.

(c) Shropshire Council:

1. Road Developments/Changes:

Mr. Jones stated that, if there were no objections to the proposals by the end of the consultation process on January 31st. work will start immediately on all the new developments, with plans to have all the projects completed in this financial year

2. Dog Fouling:

He had received complaints about the amount of dog fouling, particularly on the new pathway across the playing field. He had reported this to members of the Public Protection Team, who were trying to identify the offending dog owners so that action could be taken.

12/169 Planning Applications:

A. The following application had been considered with no objections raised:

14, Wem Road - construction of a balcony to the rear of the property.

B. The following application had been approved by Shropshire Council:

Shawbury Garden Centre – improved access and development of a car park.

12/170 Committee Reports:

.No reports tabled.

12/171 Press Matters:

Details of budget proposals and the level of the precept to be published.

12/172 Date and Time of next meeting:

The next meeting will be on February 12th. 2013 at 7.00pm in Shawbury Village Hall.

Approved as a true record of the Meeting.

Signed: _____ **(Chairman)** **Date:** _____